

Government of West Bengal
OFFICE OF THE DISTRICT LIBRARY OFFICER, PURULIA
District Library Premises, B.T.Sarkar Road, Purulia.

E-mail: dlo.purulia@gmail.com

Memo No. 274/DLOP

Date: 14.11.2019

NOTICE

In terms of Mass Education Extension & Library Services Advisory Vide Memo No.1115/Addl.Sec/MEELS/19, Dated 27.02.2019, One District Technical Assistant shall be engaged to extend technical support to a good number of libraries across the District in the office of the District Library Officer on purely contractual basis. The engagement shall be for a period of 1(One) year as per Government order bearing No. 1032F(P2), dated 08.02.2019 with No.5859F(Y), dated 22nd July 2013.

TABLE: A

Sl. No	Name of the Post	Probable Vacancy	Age	Essential Qualification & Experience	Consolidated Pay	Tenure of service
1.	District Technical Assistant	1(One)	Not more than 40 years as on 01.01.2019.	<ul style="list-style-type: none"> • Graduate in any discipline. • Certificate in computer applications or higher. • Knowledge about KOHA software. • Desirable experience with computer hardware and networking. 	Rs.13000/- (Professional fee)+Rs.5000/- (Travelling Cost) i.e.Rs.18000/- Per month.	One yearly contract

Mode of Selection:- It will be a three stage selection against this post with 50 marks distributed as under :-

TABLE: B

Name of the Post	Subject	Allotted Marks
District Technical Assistant	Written Test comprising of General Knowledge & Current Affairs, General Mental Ability, Arithmetic and English	30
	Computer Test	10
	Personality Test	10

Others terms & conditions:-

1. Multiple application from one applicant is not allowed.
2. Submission of online application: - the willing candidates are instructed to visit the District Portal www.purulia.nic.in or <http://purulia.gov.in> where selection notification will be made available from 21.11.2019 for filling online application.
3. Last date of submission of online application is 04.12.2019 up to 05:30 pm.
4. While filling up the form, candidates are requested to upload scanned copy of their recent pass port size photograph in .JPG format (Taken within six months) of size not exceeding 50KB with scan resolution of minimum 200dpi.
5. Candidates are also required to upload scanned copy of their full signature in .JPG format of size no exceeding 50KB with scan resolution of 200dpi.
6. Candidates are also required to upload self attested scanned copy of their proof of identity (AADHAR/EPIC/DRIVING LICENSE) in .JPG format of size no exceeding 200KB and with scan resolution of 100dpi.
7. Candidates are also required to upload self attested scanned copy of all original documents viz certificate of educational qualifications, mark sheets, computer certificates, age proof certificate and other relevant documents related to other preferred qualifications criteria in relevant field. The size of the scanned documents all together should not exceed 200KB with resolution of 100dpi.
8. Under no circumstances offline application will be accepted.
9. All applicants whose applications are found prima facie eligible would have to sit for a Written Examination as detailed in Table B.
10. Before appearing in Personality Test, original mark sheet, certificate etc. would be verified on the same day. Candidates have to bring original testimonials on the said date. The short-listed candidates in the written examination will be called for appearing Computer Test and Personality Test.
11. The final merit list will be prepared on the basis of total marks obtained in the written examination, computer test and Personality test.
12. **ADMIT CARD of written examination can be obtained from www.purulia.gov.in**
No postal communication will be made from this end.
13. **All information will be available on this website: www.purulia.nic.in**
14. **Applicants are requested to regularly visit the district website for any subsequent information/ updates in this regard.**
15. Selection committee reserves the right in all circumstances in any modification required.
16. No T.A. / D.A. is admissible for appearing in the interview.
17. Last date for submission of Application is 04.12.2019 up to 05.30 P.M., application received beyond the last date will not be considered.
18. Selected candidate shall execute technical support to a good number of libraries across the Purulia District.
19. In case of any technical and general query, please mail to (dlo.purulia@gmail.com) with screen shot for resolution.

Ground for Rejection of application:

1. Submission of multiple application for the same category of post is not allowed. More than one application submitted for the same category of post shall be liable to be rejected.
2. Online generated application forms if submitted without copies or not visible properly of essential documents as mentioned above shall be summarily rejected.
3. Application will also be rejected if there is data mismatch in the filled in application form with reference to the soft copies of the documents submitted.
4. After due scrutiny of eligibility as per NOTICE, short listed candidates will be called for written examination.



District Library Officer
Purulia.

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Copy forwarded for information to the:-

1. The DIO, NIC, Purulia- with a request for uploading the above notice in the official website i.e. www.purulia.nic.in and comply other necessary steps as per terms & conditions noted above.
2. The District Information & Cultural Officer is requested for publication of the abridged version of the said Notice as enclosed in 02(two) local news papers and 01(one) State level Bengali and 01 (one) State level English news paper.
3. CA to the DM, Purulia for kind information of the District Magistrate, Purulia.
4. PA to the ADM (Dev) for kind information of the Additional District Magistrate (Dev), Purulia.
5. PA to the Sabhadhipati, Purulia Zilla Parishad.


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Purulia.