

Government of West Bengal
Office of the District Magistrate, Purulia
Establishment Section

Memo No. 89 /Estt.

Dated: 01/02 /2019

NOTICE

Online application are invited from eligible candidates for engagement to the post of DATA ENTRY OPERATOR (DEO) on contractual/temporary basis for a period of 1 (one) year at Manbazar Treasury & Jhalda Treasury which may subsequently be renewed on satisfactory performance by the Finance Department on recommendation of the District Magistrate, Purulia.

Eligibility criteria and other terms and conditions are as follows:

Sl. No.	Name of Post & No. of Posts	Minimum Education qualification	Age	Consolidated remuneration
1.	Data Entry Operator at Manbazar Treasury - 02 Jhalda Treasury - 02	Degree in Graduation with 'O' level certificate from DOEACC (earstwhile) or from NIELIT. Higher qualification like 'A'/'B'/'C' Level or Diploma Engineers with Computer or IT or BCA/B. Tech./B.SC (Hons) in Computer is also allowed.	18 years and maximum age limit 40 years as on 03.12.2018	Rs.11,000/- per month and annual increment benefit of @Rs.500/- to each operator for the first five years and then @Rs.600/- thereafter. This is subject to continuous satisfactory service.

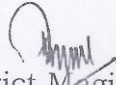
The number of posts specified is tentative and may vary in future.

Submission of Online Application: Willing Candidates are instructed to visit the District Portals www.purulia.nic.in where Selection Notification will be made available from 4th February, 2019 for filing online applications.

Last date of submission of Online application is 19th February, 2019, 5.30 P.M.

Willing Candidates shall have to upload the scan copy of age proof, educational qualification, photo and signature. After successful submission of online application, a dynamic form showing the details of the candidate along with the photo and signature will be generated. Candidates are instructed to keep a printed copy of the form for record purpose. Also after successful submission of online application a unique Registration No. will be generated. Candidates are instructed to remember that Registration No. for future reference.

The details schedule will be published later to the official website. Application submitted by any mode of communication other than online will be summarily rejected without further information.


Additional District Magistrate (Gen)
&
Vice Chairman
District Level Selection Committee
Purulia