



LOK SABHA
GENERAL ELECTION-2019

Government of West Bengal
Office of the District Magistrate, Purulia
(Material Cell, District HQ)

2nd Call

Notice Inviting E-tender No . 02 / MC / 2018-19 dated

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1. District Magistrate & District Election Officer, Purulia inviting E-Tender (Technical & Financial Bid) from eligible bonafide suppliers for supplying various Stationary items in connection with the Lok Sabha General Election-2019 upto 12.00 Noon of 08/10/2018 as detailed in Annexure.
2. The intending bidder can see the bidding documents from the internet site www.purulia.nic.in & www.puruliazp.in but they have to download /submit their documents and rate in <http://etender.wb.nic.in>
3. The items will be delivered at the office of the District Magistrate, Purulia. Rate should be quoted inclusive all cost and transportation charges in respect of each item.
4. Delivery of articles should be made at the above stated office within the stipulated time as to be mentioned in Supply Order.
5. Earnest Money Rs. 1, 00,000.00 (Rupees One Lakh) only to be deposited in favour of the District Magistrate, Purulia through NEFT.
6. Along with the original Tender, the agency has to submit all the updated documents in respect of Income Tax Clearness & PAN, Professional Tax clearness certificate, GST Registration etc. and also to submit the credential Certificate amounting to Rs. 15, 00,000.00 (Rupees Fifteen Lakh) only or above for the similar nature of work in a single financial year within the last 4 (Four) financial years.
7. The financial bid should contain the rate offered by the agency for each and every item of the Annexure.
8. Technical Bid will be opened at 12.00 Noon on 10/10/2018 in the Office of the District Magistrate, Purulia. If the office happens to be closed on the date of opening of the bid as specified, the bid will be opened on the next working day at the same time and venue. Financial bid of the technical qualified bidders will be opened just evaluation of technical bid.
9. In the Annexure, the quantity of Materials is given for a single Polling Station. The same is to be required for 2490 Nos. Polling Station plus Reserve (as to be fixed by the Authority).
10. Before opening of financial bid, the bidder or his/her authorised representative will submit sample of these items for which he is going to participate in the Tender at the District Materials Cell (Planning Section), Purulia.
11. However, the undersigned reserves the right to accept or reject any / all part of the tender without assigning any reason what so ever.

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SI No	Name of the work	Earnest Money (Rs.)	Period for downloading of bid documents	Period for submission of bid documents	Time and date of opening of Technical	Time and date of opening of Financial Bid
1	supplying various Stationary items	1,00,000.00	03.10.2018 to 08.10.2018 Upto 11.00 AM	12.00 Noon of 08.10.2018	At 12.00 Noon on 10.10.2018	As per Notice


Addl. District Magistrate
Purulia

Memo No 04 (12) /M.C.

Dated 03/10 /2018

Copy forwarded for information and with the request to arrange for wide circulation to:

- 1) The Sub Divisional Officer, Purulia.
- 2) The Sub Divisional Officer, Raghunathpur
- 3) The Sub Divisional Officer, Manbazar.
- 4) The Sub Divisional Officer, Jhalda.
- 5) Officer-In-Charge, Election Section, Purulia
- ✓ 6) DIO, NIC Purulia with the request to publish / upload the tender notice in <http://etender.wb.nic.in> / District website.
- 7) CA to the District Magistrate, Purulia
- 8-11) C.A. / P.A. to the Additional District Magistrate (Gen.) / (Dev.) / (LR) / (ZP), Purulia
- 12) Office Notice Board


Addl. District Magistrate
Purulia

List of Materials to Supply:

Sl. No.	Name of Articles	Quantity	Rate Quoted per Unit (in Rs.)
1	Pencil	1	
2	Ball Point Pen (3 Blue + 1 Red)	1	
3	Blank paper 5 Sheets	1	
4	Pin	1	
5	Materials for voting Compartment	1	
6	Gum Paste	1	
7	Match Box	1	
8	Blade	1	
9	Candles	1	
10	Thin twine thread	1	
11	Metal Rule	1	
12	Carbon paper	1	
13	Cloth or rag for removing oil & ink from Thumb of elector	1	
14	Packing paper	1	
15	Cup for Holding Indelible Ink	1	
16	Rubber Band	1	
17	Adhesive Tube	1	
18	Paper weight	1	
19	Sutli	1	
20	Sponge Cup	1	
21	Gunny Bag	1	
22	Card Board (3" X 1")	1	
23	Stamp Pad ink	1	
24	Pin File	1	
25	Whether Roof bag Control Unit	1	
26	Metal Seal Presiding Officer	1	
27	Distinguishing Mark	1	


 Addl. District Magistrate
 Purulia