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**Government of West Bengal**  
**Office of the District Magistrate**  
**MGNREGA Cell, Purulia**

**Tender Notice**

Rates are invited by the District Nodal Officer, MGNREGA Cell, Purulia from reputed suppliers for purchase of the following articles for District MGNREGA Cell. Suppliers having capacity for supplying all the items mentioned below may submit their quotation as per terms and conditions mentioned below :

Sl. No.	Name of Article
1	Desktop : <b><u>Specification 1</u></b> : HP Slimline 290-p0061in, Tower Desktop, 8th Generation Intel®, Core™ i3-8100 (Quad Core) 4GB RAM, 1TB HDD Intel® HD Wired Mouse & Key board, HP 22KD Monitor, WLAN, BT HDMI  <b><u>Specification 2</u></b> : HP Slimline 290-p0058il, Tower Desktop, 8th Generation Intel®, Core™ i3-8100 (Quad Core) 4GB RAM, 1TB HDD Intel® HD Wired Mouse & Key board, HP 22KD Monitor, WLAN, BT HDMI
2	Desktop (All-in-One) : <b><u>Specification 1</u></b> : HP 22-C0013in All-in-One Desktop 8th Generation Intel® Core™ i3, (Quad Core), Windows 10 Home + Office, Home & Student 2016, 4GB RAM, 1TB HDD, 2GB Dedicated Graphics, Wireless Mouse & Key board, 21.45" FHD Black, ODD, WLAN, BT, Webcam, HDMI support  <b><u>Specification 2</u></b> : HP 22-C0015in, All-in-One Desktop 8th Generation Intel® Core™ i5, (Hexa Core), Windows 10 Home + Office, Home & Student 2016 4GB RAM, 1TB HDD Intel® HD Graphics, Wireless Mouse & Key board, 21.45" FHD Black ODD, WLAN, BT, Webcam, HDMI support
3	Laptop Keyboard (Acer Aspire E 15)
4	Router (Double Antenna/ Single Antenna)
5	UPS (APC)
6	Scanner (Canon Lide 120)
7	Android Charger (2.4 Amp)
8	PowerBank 20000 mAH (Ambrane / MI)
9	RAM (1 GB)
10	Antivirus (Quickhill 5 users 3 years)
11	Printer (4160 Epson)

**Last date of Submission of Quotations : 31.10.2018 by 2.00 pm**

**Date of opening of quotation : 31.10.2018 at 3.00 pm**

**Terms and Condition**

1. Rate should be quoted inclusive of all taxes, delivery & installation charges.
2. Suppliers must submit rate for all the articles, failing which the quotationers may be treated as rejected subject to decision of the competent authority.
3. The quotation should be submitted in sealed envelope in the drop box kept at the District MGNREGS Cell, Purulia, Near Purulia Municipality. The envelope should be superscribed as NIQ vide memo no. 1591 dated 10/10/18 and should contain in the names and addresses of the quotationer.
4. Intending quotationer should produce credentials for same nature of works in Government sector of the minimum value of Rs. 1.50 lakh in single work during last 2 (two) years prior to the date of issue of the quotation notice. Only payment certificate (Not work order) will be treated as credential.



5. The quotation will have to submit the following documents along with the quotation :
- Self attested photocopy of valid GST registration certificate
  - Self attested photocopy of valid trade license.
  - Self attested photocopy of PAN card
  - Demand Draft worth Rs. 7000/- (Rupees seven thousand) in favour of District Magistrate, Purulia as earnest Money. If any successful tenderer is unable to supply items, the whole earnest money will be forfeited.
  - Up to date IT returns.

Quotation received without the above mentioned documents will be summarily rejected.

- The bidder quoting the lowest rate, if all other conditions are satisfied, will be issued "purchase Order"
- Items will be delivered free at consignee's end, including freight forwarding and under standard transit insurance cause that the purchaser will not pay separately for the insurance charges and it will be the contractor responsibility for the safe arrival of goods in full and good condition.
- Demonstration and installation if necessary of the items will be carried out free of cost at consignee's place
- The items should be supplied within 7 days of receipt of the purchase order.
- Payment should be only after supplying all of the items in the purchase order. No payment will be made for partial incomplete supply of items.
- If the lowest quotationer fails to supply the items within stipulated time, the purchase order will be issued to next lowest bidder.
- All payment will be made in account payee cheque / direct bank transfer only. Deductions will be made from the final bill as per Government rules and regulations.
- The participants in the quotation process may remain personally or may send an authorized representative during opening of quotation.
- If after opening of quotation or at a later stage it is found that the items do not confirm to the specification the quotation / purchase will be summarily cancelled and no payment will be made in such cases. If such discrepancies are noted after payment, the vendor / supplier will be bound to return the full amount within 7 days of cancellation of purchase order.
- Submission of quotation will imply that the quotationer will abide by all terms and conditions of this "notice inviting quotation".
- In case of any dispute, decision of the District authority will be final bounding to all.
- The District Magistrate, Purulia reserved the right to cancel / change / modify this notice completely or partially without given any notice to anybody.
- Earnest Money will be forfeited if the successful agency fails to provide the items as per rate given by him.

  
District Nodal Officer,  
MGNREGS, Purulia

Date: 10/10/18

Memo No 1591(30)/MGNREGA/PRL/I-Estt/D-2

Copy forwarded for information and wide circulation to :

- The Sub-Divisional Officer, Sadar / Jhalda / Manbazar / Raghunathpur Sub-Division, Purulia
- Block Development Officer, All Development Block, Purulia
- Post Master, Purulia Head Post Offices, Purulia
- DIO, NIC, Purulia with a request to publish the notice in <http://purulia.nic.in>
- District Information & Cultural Office, Purulia
- C.A. to District Magistrate, Purulia
- C.A. to Superintendent of Police, Purulia
- Notice Board of Purulia Zilla Parishad

  
District Nodal Officer,  
MGNREGS, Purulia